

# Sherwood Heights School Council Meeting

## January 19<sup>th</sup>, 2021

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The regular meeting of Sherwood Heights School Council was duly called and held on January 19<sup>th</sup>, 2021 virtually via Google Meets.

### **In Attendance:**

**Executive:** Ashley Frayn (Chair)

**Administration:** Paul Pallister (Principal), Kris Reid (Assistant Principal)

**Parents & Staff:** 13 parents, 1 staff member

**Community:** Trina Boymook (Board Chair, EIPS)

1. Welcome
  - a. Ashley Frayn calls to order at 6:35pm.
2. Review & Approval of Minutes from November 17<sup>th</sup>, 2020
  - a. Remove last sentence of 5(k) from Administration Report: "No hats remains a rule". This rule does not exist at Sherwood Heights.

MOTION: C Bailey motions to accept amended October minutes, Shannon Schmidt seconds.

OPPOSED: None

CARRIED

3. COSC Report – Ashley Frayn on behalf of Rammi Pander
  - a. Meeting on January 7<sup>th</sup>, 2021
    - i. Highlights sent out with January meeting agenda.
  - b. Questions/comments
    - i. None.
4. Program Representative Reports
  - a. Logos – Melanie Ryzuk
    - i. 9 Operation Christmas Child boxes were delivered, from all Sherwood Heights students, not just Logos.
  - b. Band – Paul Pallister
    - i. Parent group awarded a casino, unfortunately casinos were shut down just prior due to Covid restrictions. Unknown as to when availability will come available again.

- ii. Instrument of choice during Covid: percussion. Now moving forward with wind instruments, with “socks” over the end of the instruments.
- c. French Immersion – Katharina Staub
  - i. Ardrossan will be having an open house as they host the French Immersion program, Grade 9 students are encouraged to attend.
  - ii. Ecole Campbelltown students will be invited to Sherwood Heights open house the first week of February.
  - iii. Still looking for French Immersion Educational Assistant, very difficult to find right now.
- d. IMPACT – Jackie Caldwell
  - i. Email sent to IMPACT teachers and to Mme. Harry.
  - ii. Scholastic Book Fair ran by IMPACT students in the past years. Book Fair had to be online this year.
- e. Fundraising – Tasha Baker, Jackie Caldwell, Charly Bennet, Tara Lamabe
  - i. Hot Lunches
    - 1. Currently managing pizza hot lunch
    - 2. Healthy Hunger is up and running, could possibly run a lunch every week, following very specific protocols.  
Jackie to discuss with Kris and Elaine (Business Manager).
  - ii. Save On Foods (Wye Road) receipt fundraiser – just received cheque for \$400
  - iii. Vending machines
  - iv. What do we want to do with the funds? Last year, funds were allocated towards increasing supplies for Activity Plus program.
    - 1. Covid relief: funding already received at the beginning of the year from government.
    - 2. Cougar Run
    - 3. New school mascot
      - a. Company in Edmonton makes quality mascot. Could be used at sporting events, band concerts, track & field meet, etc. Typical price (like at Bev Facey, Lakeland): \$5800-\$6500. Would include fan in head to keep wearer comfortable.
  - 4. Library
    - a. Each year in school budget, funds are allocated to library to add volumes. Staff are polled (typically language arts) on what resources they would like.
  - 5. Chromebooks

- a. As part of federal funds received at the beginning of the year, we added 156 new Chromebooks to the school.
  - 6. Teachers' Wish List
    - a. The majority of items are covered by the school.
- 5. Administration Report – Paul Pallister
  - a. Update
    - i. Media attention for [Sofia Rathjen](#); have received a number of requests for support from community. Bookshelf for books by authors who identify as Black, Indigenous or Persons of Colour was donated by Edmonton group.
    - ii. Staff
      - 1. New registrar in place.
      - 2. Still looking for lunchtime supervisors, Ashley will post on Facebook page.
    - iii. Facebook post in community regarding activities at Sherwood Heights
      - 1. Was not accurate.
      - 2. Student breaches of behavioral expectation are not publicized. Administrative actions on breaches are never shared.
  - b. Fees for 2021/22
    - i. Current fee schedule found [here](#).
    - ii. Paul presented on establishing 2021/22 School Fees
      - 1. Discussion on how fees are determined.
      - 2. Do parents need more or less information on how fees are determined?
      - 3. Fee survey will be sent out, looking for parent feedback:
        - a. Optional course fees
        - b. Noon hour supervision
        - c. Field trips
        - d. Extracurricular activities
        - e. Goods and services (yearbook, student council, etc)
        - f. Could be useful to have place for open-ended comments.
      - 4. Quarter Two fees will be reduced (except Construction and Student Council) as students were not in school.
      - 5. Chromebook deposit refunds have been processed and applied to student accounts.
      - 6. Students who placed an order for the cancelled hot lunch in December have received an account credit.

- 7. Donation option has been added to hot lunch, 60 lunches were donated in January.
- 8. Fee Waiver Applications: deadline extended to February 15.
- c. Online / in-school learning updates
  - i. School assignments missing in December. These assignments will be exempt from assessment.
  - ii. Brightspace continues to be a good support for short-term absences.
- d. COVID update
  - i. Daily screening is still required for all students.
- e. School planning discussion for 2021/22
  - i. Sherwood Heights population continues to grow, closed boundaries for school next year.
    - 1. French Immersion, Logos and IMPACT programs are available to out of bounds students.
  - ii. Returning registration begins February 1, all students are required to complete re-registration.
  - iii. Honors Program will be available for students at F.R. Haythorne, Ardrossan and Sherwood Heights.
- f. Paul is retiring from Sherwood Heights; he is moving to Kuwait to be principal at the American International school.
- g. Questions/comments
  - i. How much the laptop rental charges were and how it would show up on Powerschool? \$50 was required, will show as a refund to be applied to fees, unless parents specifically request an actual refund.
    - 1. Damage deposits were required for December loans as machines returned in the spring had minor damage and the school had to absorb those repair costs.
  - ii. Is online learning offering a French program? Only in elementary schools, not yet in place for Junior High. Timeline for Junior High program is unknown.
  - iii. Will there be an open house for new students? Pending Covid protocols, will be after Spring Break.
  - iv. Are there plans for a Grade 9 farewell? Discussions yet to take place, pending Covid protocols.

6. Trustee Report – Trina Boymook

- a. Welcome back and Happy New Year. We have just experienced our first transition between scenarios on November 30 for our Grade 7-12 students while our elementary students shifted to virtual learning

- January 6 for three days. We are excited to be able to welcome our in-school learners back to the classroom on January 11.
- b. At the November 26 Board meeting, the Board adopted the final report and recommendation coming from the Value Scope Session. The Board has approved the recommendation that would request the construction of a K-9 school on Sherwood Heights site. This would combine Sherwood Heights and école Campbelltown into a K-9 school where the elementary component would be a single-track French Immersion while the junior high will remain dual track. Minor modernization of Pine Street while reducing the capacity of Salisbury through relocation of programs and the leasing of space, as well as a minor modernization. The plan will also include relocating surplus modulars out of Sherwood Park.
  - c. The Board amended the 2021-22 calendar to move the October 8 professional learning day to October 18. The municipality election will be held on October 18. We don't know where we will be with COVID at that point and this amendment reduces exposure to both students and public.
  - d. Board has made a number of amendments to bylaws in preparation for the upcoming Trustee election, as well as appointed the returning officer. With changes to in the Local Authority Act nominations opened from January 4, 2021 and will remain open until noon September 20, 2021. Please refer to Trustee tab on the website to access information for those considering putting their name forward.
  - e. At the Board's December meeting the Board has approved a Junior High Honours System Program which will be offered at Ardrossan Jr/Sr, FR Haythorne and Sherwood Heights for the 2021-22 school year. The program will be offered to Grade 8 and 9 students. Thank you to 1400 parents who completed the survey that informed senior administration recommendation and the Board's decision.
  - f. The Board also accepted the Superintendent's recommendation that EIPS will not participate in the 2021 Grade 6 and 9 PATs.
  - g. Returning Student Registration will open up on Feb 1 and will go until the end of Feb 28. Those that are planning on attending a school or program of choice please ensure that you declare that during the month of February to avoid disappointment. The following schools have closed boundaries for the 2021-22 school year.
    - i. Ardrossan Junior Senior High
    - ii. Davidson Creek Elementary
    - iii. Lakeland Ridge School
    - iv. Sherwood Heights Junior High
    - v. James Mowat Elementary

- vi. SouthPointe School
- h. The Board continues to livestream our Board meetings. Our next meeting is on January 21 with the public portion starting at 10am. Please find the link on EIPS website under the Trustee tab along with the meeting materials.
- i. Questions/comments
  - i. None.

7. Schedule of Upcoming Meetings

- a. February 16, 2021
- b. March 16, 2021
- c. April 20, 2021
- d. May 18, 2021

8. Ashley Frayn adjourns meeting at 8:03pm.

**The next regular meeting will take place on Tuesday, February 16<sup>th</sup>, 2021 at 6:30pm, virtually via Google Meets.**

These minutes are submitted by Lorena Ellsworth, Secretary.

Adopted by Council in the meeting of February 16<sup>th</sup>, 2021.

Ashley Frayn, Chair