

Sherwood Heights School Council Meeting

October 20th, 2020

The regular meeting of Sherwood Heights School Council was duly called and held on October 20th, 2020 virtually via Google Meets.

In Attendance:

Executive: Lorena Ellsworth (Acting Chair)

Administration: Paul Pallister (Principal), Kris Reid (Assistant Principal)

Parents & Staff: 20

Community: Trina Boymook (Board Chair, EIPS)

1. Welcome
 - a. Lorena Ellsworth calls to order at 6:35pm.
2. Review & Approval of Minutes from September 22nd, 2020
 - a. Update minutes to reflect shared position of Vice Chair/COSC Representative only filled in part by Rammi Pandher as COSC Representative.

MOTION: Tasha Baker motions to accept amended September minutes, Jackie Caldwell seconds.

OPPOSED: None

CARRIED

3. Elections
 - a. Vice Chair/COSC Representative – Call for nominations. No volunteers or nominations.
4. COSC Report – Paul Pallister on behalf of Rammi Pander
 - a. First meeting was to organize the group: open meetings on Mondays, Webinar Wednesdays for ASCA workshops.
 - b. Elected chair and vice-chair for COSC (one from Pine Street).
 - c. Superintendent Mark Liguori advised that it is proving to be a challenging year, limited budgets required EIPS to make adjustments: there is nothing left in the reserves.
 - d. Questions/comments
 - i. What does COSC stand for?
 1. Committee of School Councils
5. Program Representative Reports
 - a. Logos – Melanie Ryzuk

- i. Chapel details not figured out yet.
 - ii. Operation Christmas Shoe Boxes should be available to fill end of this week
 - 1. Have to be careful of materials coming in, Covid protocol dictates items must be left untouched for 72 hours
 - b. Band – Paul Pallister
 - i. Working to start up wind instruments, instruments have to “wear masks” (special socks for flutes, etc.). Purchase of supplies is under review.
 - c. French Immersion – Paul Pallister
 - i. School has posted for Educational Assistant to come work in the program; however, it is difficult to find a bilingual teacher. The posting offers 4 hours per day. Applications can be sent to Paul.Pallister@eips.ca or apply online at EIPS website.
 - d. IMPACT – Jackie Caldwell
 - i. Introduction to the IMPACT program
 - 1. Special education program where students have average to above average educational ability and a diagnosed learning disability demonstrated by significant delays in one or more academic area.
 - 2. Small class settings (~12 students), closer instruction with teachers in the four core subjects. Students mix with other peer group grades for options.
 - 3. Guided by Instruction Support Plans developed for each student.
 - ii. Parents were appreciative of letter to incoming grade 7 students that included a note and photo of teachers.
 - e. Fundraising – Tasha Baker, Jackie Caldwell, Charly Bennet, Tara Lamabe
 - i. No new updates
- 6. Administration Report – Paul Pallister
 - a. Update
 - i. No Covid cases at Sherwood Heights to date, students are doing well with sanitizing, masks, distancing. Helps to mitigate biggest concern: asymptomatic cases.
 - ii. Administration has had to send students home with symptoms (primary and secondary). Reminder to complete verbal and visual check on your children every day.
 - iii. Large contingency of students that had originally chosen out-of-school learning are planning to come back after November break.
 - iv. Brightspace has caused some struggles. Staff are encouraged to post on Brightspace; however, it is not mandatory.
 - v. Students will no longer get grades with letters; they will be assigned numerical grades. See school website for [Guide to Reporting Student Achievement](#).
 - b. Federal Funding
 - i. Based on feedback from parents and staff, Federal Funding was applied as follows:

1. Increased teacher time to attempt to reduce number of students per teacher
 2. Increased teacher time to provide support with literacy and numeracy (assessment through MIPI for math, STAR 360 for reading comprehension)
 3. Additional lunchtime supervisors to relieve teachers and EAs
 4. Have ordered 136 Chromebooks for direct student use, 36 will be dedicated to IMPACT
 5. Have been purchasing outdoors phys ed equipment to use to alleviate indoor gym time and associated distancing restrictions
 6. Have been making use of the outdoor classroom: have been purchasing outdoor seating
- c. Meet the Teacher event
- i. Lots of positive feedback from parents and staff
- d. Parent/Teacher Interview process
- i. Online format: administration is considering moving from Google Meet to Microsoft Teams. This will allow parents to be in virtual waiting room for teacher to permit access to maintain privacy.
 - ii. 3:30-5:30pm over 3 days (November 24, 25, 26)
 1. Staff have to be out of the school by 5:30pm for Covid cleaning protocols
 - iii. Video meeting is preferred by parents to a phone call.
 - iv. Timeslots and logistics will be sent out just after November break.
 - v. Parents can always connect with the school to talk to the teachers outside the interview time.
- e. Online school update
- i. French Immersion – Sherwood Heights is advocating for support but is not receiving it from Alberta Education.
- f. School activities
- i. Halloween
 1. Still promoting kids’ dressing up (incorporating masks), staff are planning a game
 2. Traditionally would have a dance, haunted house, games, costumes, as well as alternative for those not celebrating (including Logos). What should be scheduled for the afternoon instead?
 - a. Continue with regular learning
 - b. Movie time
 - c. Something fun? Staff are brainstorming ideas.
 3. Vote is for something fun, provides a sense of normalcy for students
- g. Parent Engagement
- i. [EIPS Parent Engagement brochure](#)
 - ii. [School website](#) and newsletter
 - iii. [School Council Facebook page](#)
 - iv. Connecting with school staff via interviews
- h. Questions/comments

- i. Have all of the students/parents selected for the extra help been notified?
 - 1. No, we do not want to identify students who require assistance, teachers are making use of small groups to assist students as required and provide support. Staff will not be pulling kids out of the class, students will not lose time in options.
- ii. How many teachers can you meet with during the interview time?
 - 1. Interviews are typically shorter than a face to face, will be allocating 5 minutes. Parents can set up additional meetings should they require.
- iii. Is this the first year that students are allowed to leave the property at lunch? Or is that just normal for Junior High?
 - 1. We have been an open campus school for a long time.
- iv. Will there be an Academic Excellence program for French Immersion?
 - 1. Target for AE programs are typically 30 students. French Immersion as a whole is 25-30 students, so the numbers do not support a standalone French Immersion Academic Excellence program.
 - 2. All subjects challenge may be offered next year as this year is going very well.

7. Trustee Report – Trina Boymook

- a. EIPS has just started receiving the initial French Immersion resources for out of school learnings from Edmonton Public. We currently having staff go through the materials. They do need some work before we can make them available to students.
- b. The Board will be establishing a Division Junior High Honours Alternative Program for Grades 8 and 9 for the 2021/22 school year. A survey went out to parents of students in grades 5-9 on October 13. The Board will have its first look at the survey results at their October 29 Caucus meeting.
- c. The Board completed a Value Scope Session on September 21 and 23. The session was to look at how to best address Sherwood Heights facility concerns and other facilities on the Board’s capital plan the session involved.
 - i. Sherwood Heights Junior High
 - ii. Pine Street Elementary
 - iii. Ecole Campbelltown
 - iv. Salisbury Composite High
 - v. Cloverbar Junior High
- d. The Board will have its first look at the report on October 29. Once we review the report the Board will determine whether further consultation is required before it makes its decision.
- e. The Board will be holding school results review in November. Sherwood Heights is scheduled for November 19 at 9:00-11:30am. Due to limitations on gathering, Zoom will be used.
- f. Questions/comments
 - i. None.

8. Schedule of Upcoming Meetings

- a. November 17, 2020

- i. Need volunteer to take minutes, conflict with Pine Street Council meeting.
- b. January 19, 2021
- c. February 16, 2021
- d. March 16, 2021
- e. April 20, 2021
- f. May 18, 2021

9. Lorena Ellsworth adjourns meeting at 7:44pm.

The next regular meeting will take place on Tuesday, November 17th, 2020 at 6:30pm, virtually via Google Meets.

These minutes are submitted by:



Lorena Ellsworth, Secretary

Adopted by Council in the meeting of November 17th, 2020

Ashley Frayn
Chair